

University of Colorado Boulder



## CLASS PARTICIPATION

This course is designed to engage you mostly through exercises, however, there will also be class discussions on the topics covered in the course materials. It is important that you participate in class discussions to facilitate learning.

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**Topic Homeworks (440 POINTS)** There will be twenty-seven (27) 20-point homeworks corresponding to each of the 27 topics in the course and 1 midterm review. The format of homeworks will be multiple choice, calculations, and short answers and will be open book and open notes. Your lowest five (5) homeworks are dropped from your final grade calculation. These homeworks are designed to check your level of understanding for each topic and help you prepare for the weekly topics quiz. You have one attempt at the homework. Homeworks will be submitted through Canvas or MyLab.

**Proctored Weekly Topics Quizzes (250 POINTS)** There will be seven (7) 50-point quizzes corresponding to the first seven weeks of the course. The format of quizzes will be multiple choice, calculations, and short answers and will be open book and closed-note. Your lowest two (2) quizzes are dropped from your final grade calculation. These homeworks are designed to check your level of understanding for the week's topics and help you prepare for the cumulative final exam. You have one attempt at the quiz. Quizzes will be submitted through Canvas or MyLab. The quizzes are completed on Canvas or MyLab in a proctored setting.

**Professor Check (39 POINTS)**

2. With Proctorio or a comparable online proctoring service as determined by your instructor. Online proctoring is a service that uses webcam and microphone to ensure academic integrity. To use this service, you must have access to a computer with a webcam and a microphone. There is no cost for using this proctor.

Please see Canvas for detailed information about proctoring, Proctorio, and a nationwide list of accredited college or university testing centers. If you are in a rural area or on a military base, you may need to be approved to use a person as a proctor and information is provided on Canvas for this approval process.

### EXTRA CREDIT

Up to 30 points of extra may be available (= maximum 1% of the course grade).



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- o CU Boulder's Help desk at 303-435-4357 (5-HELP) or [help@colorado.edu](mailto:help@colorado.edu) 5-Help will answer your call: Monday through Friday from 7:30 a.m. to 7:00 p.m., Saturday and Sunday from noon to 6:00 p.m., Closed during [University Holidays](#)
- o On your computer, click the "help" (?) icon on the left side of Canvas, once logged in
- o Within the Canvas App, you can search the Canvas support guides, Report a Problem or chat with Canvas Support 24 hours a day, 7 days a week.
- x MyLabtech support:
  - o [https://help.pearsoncmg.com/ccng/ccng\\_instr/ccng\\_xmel\\_instr\\_help\\_support\\_bridge.html](https://help.pearsoncmg.com/ccng/ccng_instr/ccng_xmel_instr_help_support_bridge.html)
  - o <https://support.pearson.com/getsupport/s/>

## ACCOMMODATION FOR DISABILITIES

If you qualify for accommodations because of a disability, please submit your accommodation letter from Disability

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Office of Institutional Equity and Compliance (OIEC) at 432-2127 or [cureport@colorado.edu](mailto:cureport@colorado.edu). Information about the OIEC, university policies, [anonymous reporting](#), and the campus resources can be found on the [OIEC website](#).

Please know that faculty and instructors have a responsibility to inform OIEC when made aware of incidents of sexual



Any student who wishes to withdraw from the course must do so by July 11. For complete information, please visit <https://ce.colorado.edu/resources/topics/dates-and-deadlinesonline-credit/>

### ADDITIONAL SUPPORT SERVICES

A variety of instructional support services, such as writing center guidance on personal or educational issues, tutoring questions and library resources are available to the students. For more information about their services, visit their websites linked under modules on Canvas.